

North Central Railway



सामान्य प्रशासन विभाग
प्रधान कार्यालय, उत्तर मध्य रेलवे,
सूबेदारगंज, प्रयागराज-211015
General Administration Dept.
Head Quarter Office,
North Central Railway,
Subedarganj, Prayagraj-211015

पत्र संख्या- म.प्र/उ.म.रे/SOP 2018/171(B)

दिनांक – 26.12.2024

प्रमुख/समन्वय विभागाध्यक्ष

उत्तर मध्य रेलवे,

मंडल रेल प्रबंधक

प्रयागराज, झाँसी, एवं आगरा।

मुख्य कारखाना प्रबंधक

झाँसी, सिथौली, RCNK एवं CMLR/JHS.

प्रधान निदेशक लेखा परीक्षा

उमरे/प्रयागराज।

विषय:- Delegation of powers on Stores matters.

संदर्भ:- रेलवे बोर्ड का पत्र संख्या:- 2024/RS(G)/779/8 दिनांक- 22.11.2024

उपरोक्त संदर्भित रेलवे बोर्ड द्वारा जारी पत्र के माध्यम से Store matters से संबंधित Accepting Authority level के members के power में संशोधन किया गया है एवं Existing एवं Revised value limit जारी करते हुए महाप्रबंधक महोदय को संबोधित पत्र प्रेषित किया गया है। उक्त पत्र की छायाप्रति संलग्न कर आपके सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित की जा रही है।

संलग्नक—संदर्भित पत्र की छायाप्रति।

Digitally Signed by Sunil
Kumar Gupta

सुनील कुमार गुप्ता
Date: 27-12-2024 11:32:38

सहायक महाप्रबंधक

भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
रेलवे बोर्ड (Railway Board)

No. 2024/RS(G)/779/8

Dated: 22/11/2024.

The General Managers, All Indian Railways/PUs, NF(C), CORE
DG/RDSO/Lucknow, DG/NAIR/Vadodara
PCAO, PLW/Patiala, COFMOW
CAO, WPO/Patna, RWP/Bela

Sub.: Delegation of powers on Stores matters.

- Ref.: 1. Railway Board's letter No. 73/RS(G)/779/59 dated 27/02/1980.
2. Railway Board's letter No. 76/RS(G)/779/55 dated 21/05/1982.
3. Railway Board's letter No.88/RS(G)/779/43/Part dated 21/10/2002.
4. Railway Board's letter No. 2007/RS(G)/779/1 dated 17/05/2010.
5. Railway Board's letter No. 2007/RS(G)/779/1 dated 13/12/2012.
6. Railway Board's letter No. F(X)II-2014/PW/1 dated 01/01/2015.
7. Railway Board's letter No. 2005/RS(G)/779/7 dated 06/05/2015.
8. Railway Board's letter No. 2008/RS(G)/779/12 dated 09/11/2015.
9. Railway Board's letter No. 88/RS(G)/779/14 Pt. dated 06/01/2017.
10. Railway Board's letter No. 88/RS(G)/779/14 Pt. dated 27/07/2017.
11. Railway Board's letter No. 88/RS(G)/779/14 Pt. dated 22/09/2017.
12. Railway Board's letter No. 88/RS(G)/779/14 Pt. dated 18/10/2017.
13. Railway Board's letter No. 2017/Trans/01/Policy dated 18/10/2017.
14. Railway Board's letter No. 2017/Trans/01-1/Policy dated 28/11/2017.
15. Railway Board's letter No. 2017/Trans/01/Policy/Stores dated 29/12/2017.
16. Railway Board's letter No. 2017/Trans/01/Policy/Stores dated 08/01/2018.
17. Railway Board's letter No. 2017/Trans Cell/S&T /Processes dated 06/04/2018.
18. Railway Board's letter No. 2017/Trans/01/Policy/Pt-S dated 11/07/2018.
19. Railway Board's letter No. 2017/Trans/01/Policy/Pt-S dated 03/10/2018.
20. Railway Board's letter No. 88/RS(G)/779/14 Pt. dated 07/02/2020.
21. Railway Board's letter No. 2021/RS(G)/779/8 dated 04/03/2022.
22. Railway Board's letter No. 2021/RS(G)/779/8 Pt. dated 04/06/2024.

Delegation of powers in Stores matters have been under active consideration of Railway Board. A need to have a master circular to assimilate the delegation was felt necessary. In view of above the following instruction is issued in supersession to all earlier instructions on the matter deliberated herein relating to delegation of powers only, duly incorporating necessary amendments.

2. This delegation is valid for all types of supply order (and includes turnkey contract). As per IRS conditions of contract clause 0117, supply order means an order for supply of stores and includes an order for performance of service.

3. Direct Acceptance of Tenders:

Railways/PUs/at Head Quarters (HQ) and field units for all types of items			
	Accepting Authority level	Existing value limit	Revised value limit
(i)	AMM/ ADMM/ AMM(Depot)	Upto Rs. 5 lakhs	No Change
(ii)	SMM/ DMM/ SMM(Depot)	Upto Rs. 10 lakhs	
(iii)	Dy.CMM/ Sr. DMM/ Dy.CMM(Depot)	Upto Rs.50 lakhs	

Note:	(i)	Procurement of Stock items by Stores field units shall be in urgency and also for those items identified by PCMM for regular purchase by field units.
	(ii)	Stores field officers shall exercise these powers within annual ceiling limits which may be decided by PCMM in consultation with associate finance.
	(iii)	Stores field officers shall exercise these powers within available budgetary limits and each demand allocation and primary unit.

4. Constitution of Tender Committee (TC) and Tender Accepting Authority (TAA):

Head Quarter officers: for all items. Field Officers: only for Non Stock Items.			
	TC and Accepting Authority level	Existing value limit	Revised value limit
(i)	<u>TC of Sr. Scale</u> Two Member TC: 1. Sr. Scale of Stores Dept.(Convener) 2. Sr. Scale level of Accounts Dept (to be specified as Sr. AFA for HQ, DFM for Divisions & WAO for workshops) General Manager is competent to change the composition of TC Members to allow one or more members to be one level lower than that indicated. <u>TAA</u> JAG/SG level of Stores Dept. Respective Dy. CMM for HQ. and Workshops; Sr. DMM for Divisions and Sheds. See Note 1 to 4 below.	Above Rs.50 lakhs and upto Rs. 1 cr.	No Change
(ii)	<u>TC of JAG/SG</u> Three member TC: 1. Dy.CMM/Sr. DMM (convener), 2. JAG/SG officer from indenting Department., and 3. JAG/SG officer of Accounts Department. <u>TAA</u> SAG level of Stores Dept. For field units: CWM for workshops ADRM for Divisions	Above Rs.1 cr. and upto Rs. 10 cr.	No Change
(iii)	<u>TC of SAG</u> Three member TC: 1. CMM (convener), 2. SAG of indenting Department, and 3. SAG of Accounts Department. <u>TAA: PCMM</u>	Above Rs.10 cr. and upto Rs. 200 cr.	No Change
(iv)	<u>TC of PHOD/CHOD</u> Three member TC: 1.PCMM(Convener), 2.PHOD/ CHOD of Indenting Department and	Above Rs. 200 cr. and upto Rs. 500 cr.	No Change

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	3.PHOD/ CHOD of Accounts Department TAA: AGM In case AGM is not there, GM will be the TAA.		
(v)	TC of PHOD/CHOD Three member TC: 1.PCMM(Convener), 2.PHOD/ CHOD of Indenting Department and 3.PHOD/ CHOD of Accounts Department TAA: GM	Above Rs. 500 cr.	No Change

The term "General Manager" used in these rules is deemed to mean besides the General Managers of Railways, D.G./RDSO and Chief Administrative Officers working directly under the control of Railway Board.

It has been decided that all Engineering Material procurement hitherto being done by Engineering Department shall be done henceforth by Stores Department {Ref: Railway Board letter No. 2022/RS(G)/779/12 (3400699) dated 30/08/2022}. The delegation indicated above reflects the changes thereof in comparison with previous letter on delegation of powers dated 06/01/2017.

Note	1. The change of nomination to one level below, by the General Manager (GM), should only be in cases where officer of requisite level is either not available or the available officer cannot be delegated sensitive work of procurement. General Manager cannot further delegate this authority to change the composition of the TC. 2. In case of change in composition of TC Members by GM, as provided for above, the level of TAA shall not change. 3. Every effort should be made to post Sr. Scale officer to ensure minimum TCs at the level of Jr. Scale officers. 4. TC having Jr. Scale officer would cease to exist whenever eligible Sr. Scale officer reports for duty in the concerned organization. Note 1 to 4 above apply to Para 4 (i) only. 5. For para 3 & 4 above and Note 8 below: The above are, however, upper limits for constitution of TCs and power of acceptance of tenders. GMs are free to delegate lower limits for the same keeping local requirements in view and in consultation with PCMM and PFA. 6. For Non Stock items: Funds availability certification to be given by indenter on each demand ensuring that liability during any financial year does not exceed the allotted budget. 7. In case an item is indented by multiple departments, GM may, in consultation with PCMM and PFA, decide to nominate the 3rd TC member from one of the indenting departments. 8. For TC in Headquarters: - In case of only one Finance officer of the level SAG and above in the Railway unit, Finance officer of JAG/ SG level may be member of TC upto Rs. 120 crore, with the approval of GM. - In case of only one Stores officer of the level SAG and above in the Railway unit, Stores officer of JAG/ SG level may be member and convener of TC upto Rs. 120 crore, with the approval of GM. - In case of only one officer in the indenting department of the level SAG and above in the Railway unit, officer of indenting department of JAG/ SG level may be member of TC upto Rs.120 crore, with the approval of GM.		
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5. Value limits for issue of limited tender/bulletin tender: -

A. In normal circumstances:

	Issuing authority level	Existing value limit	Revised value limit
(i)	AMM	Upto Rs. 5 lakhs	No Change
(ii)	SMM	Upto Rs. 10 lakhs	
(iii)	Dy. CMM and above	Upto Rs. 25 lakhs	Upto Rs. 50 lakh

B. In emergencies (in HQ only):

	Issuing authority level	Existing value limit	Revised value limit
(i)	Dy.CMM	Upto Rs. 1.5 Crs.	No Change
(ii)	CMM	Upto Rs. 5 Crs.	
(iii)	PCMM	Upto Rs. 10 Crs.	
(iv)	AGM	Upto Rs. 20 Crs.	

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		Existing value limit	Revised value limit
(i)	For safety items (not for passenger necessity items)	AMM Upto Rs. 5 lakhs SMM Upto Rs. 10 lakhs	No Change.
(ii)	For items for which approved list is issued by centralized agencies/ RDSO/PU/CORE	Dy. CMM Upto Rs. 1.5 cr CMM Upto Rs. 5 crs. PCMM Upto Rs. 10 crs. AGM Upto Rs. 20 crs.	

5.1 Value limit for issue of open/ advertised tender (in normal circumstances): Above Rs 50 lakhs.

	Issuing authority level	Existing value limit	Revised value limit
(i)	PCMM	Full powers*	No Change
(ii)	CMM/ Dy.CMM/ SMM/ AMM	Upto their powers of acceptance	
(iii)	For field units: ADRM/ DRM/ CWM/ CPD(RE)/ SAG officer incharge of execution of project/ Dy.CMM(Depot)/ Sr. DMM/ SMM(Depot)/ DMM/ AMM(Depot)/ ADMM	Upto their powers of acceptance	No Change

*Essentiality of Import at the time of invitation of Global Tenders:

- Tenders upto the Power of acceptance of PCMM: PCMM is competent to issue Global Tenders without essentiality of import to be certified by principal head of the user department and without the essentiality of import to be concurred in by the associate finance.
- Tenders beyond Power of acceptance of PCMM: PCMM is competent to issue Global Tenders only with essentiality of import to be certified by principal head of the user department and with the essentiality of import to be concurred in by the associate finance.
- These powers cannot be further delegated.

Provided, approval of competent authority for issue of Global Tenders in compliance of Rule 161 (iv) of the General Financial Rules, 2017 is also obtained prior to issue of Global Tender.

(Ref: Railway Board letters No. 2017/Trans/01/Policy dated 18/10/2017 and No. 2008/RS(G)/779/12 dated 09/11/2015)

6. Powers on various other matters shall be as under:

SN	Item	Existing delegation	Revised delegation
1.	Delegation of powers for Passenger Necessity items.	Same delegation of powers and requirements of availability shall apply for procurement and availability of Passenger Necessity items as is applicable to Safety items.	No Change
2	At HQ: Approval of quantities before placement of indent on centralized procurement agency, or floating of tenders for direct purchase, or placing orders against Rate/ Running contracts finalized by RB/ZR/PU in normal course for stock and non-stock items.	PCMM- Full powers CMM/ Dy.CMM/ SMM/ AMM- upto their power of acceptance.	No Change
3	For field units: Approval of quantities for floating of tenders for direct purchase, or placing orders against Rate/ Running contracts finalized by RB/ZR/PU in normal course for stock and non-stock items.	ADRM/DRM/CWM/ Dy.CMM(Depot)/Sr. DMM/ SMM(Depot)/ DMM/ AMM(Depot)/ ADMM- upto their power of acceptance. In case the emergent/ urgent demand for the stock item is beyond the competency of depot/ divisional officer, the same shall be forwarded to HQ.	No Change
4.	Invitation of Single Tender for non-proprietary articles without finance concurrence in:		
	(a) Normal circumstances	HQ: PCMM/CMM- Upto Rs. 8 lakhs Dy. CMM upto Rs. 50,000/- SMM/AMM upto Rs. 25,000/- Field: DRM- upto Rs. 5,000/-	No Change
	(b) Emergencies affecting maintenance, outturn, operation etc.	HQ: PCMM/CMM- Upto Rs. 45 lakhs Field: DRM- upto Rs. 7,500/- (in consultation with associate finance)	No Change
	(c) Safety/ Passenger Necessity items below two months stock	HQ: PCMM/CMM- Upto Rs. 1 cr. Field: NIL	No Change
	(d) Existence of single approved source on the list issued by RDSO/ PUs	PCMM/ CMM/ Dy.CMM- upto their power of acceptance (Preference should be given to invite ADVT.)	Deleted (Regular Order can be placed on Developmental Vendors, in terms of letter no. 2001/RS(G)/779/7 Pt.2(1) dated 06/11/2018.)

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5.	Vetting of purchase orders.	1. Above Rs. 15 lakhs for safety items 2. Above Rs. 8 lakhs for items other than safety items. The vetting of Purchase Orders may be done away with in cases where Purchase Orders are generated directly by iMMS based on electronically accepted TC recommendations. The official issuing the Purchase Order will be responsible for the correctness and compliance of provisions relating to issue of Purchase Orders. However, all purchase orders, which do not require vetting, may also be got noted in the liability register for strict budgetary control Funds availability register in iMMS should be regularly updated. Vetting of P.O.s issued against RCs/ LTCs finalised by Board/ PUs/ ZRs is not required and may be issued only with noting of funds.	No Change
6.	Vetting of indents to be placed on centralized procurement agencies by PCMM office.	Same as that of vetting of purchase order i.e. 1. Above Rs. 15 lakhs for safety items 2. Above Rs. 8 lakhs for items other than safety items.	No Change
7.	Vetting of non-stock demands/ requisitions	1. For safety items- above Rs. 10 lakhs 2. For items other than safety - above Rs.2.5 lakh The vetting of requisitions in case of sanctioned works may be dispensed with where detailed estimate has been sanctioned subject to the condition that the sanctioned detailed estimate should include item, quantity and total estimated value. The indenter should certify the availability of fund on the indent itself for the corresponding financial year. The indents sent by the executive for procurement of any item will include an attested copy of the	No Change

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		sanctioned detailed estimate showing item, quantity and estimated value of that item. The Technical Member of the Tender Committee/Tender Case will be responsible for confirming the quantity of the item to be procured against such requisitions. A collective view will also be taken by the members of the Tender Committee. <i>There shall be no change in delegation with respect to vetting of requisition for Drugs and Surgical Items.</i>	
8	Sanctioning/ Signing of Non Stock Indent	JS – upto Rs. 25,000/- SS– upto Rs. 2 lakh JAG/SG- Upto Rs.15 lakh SAG - upto Rs. 45 lakh PHOD/CHOD- Above Rs. 45 lakhs The level of signing as approving officer in Non-Stock Requisition shall also inter-alia certify the essentiality of requirement. Level of signing as approving officer will also certify whether item is safety/ Passenger Necessity item. In case JAG/SG officer is not posted, then Non-Stock requisition to be signed by ADRM/DRM/CWM/SAG officer of user dept.	No Change
9	Powers of procurement of common use goods and services available on GeM, through GeM, by Stores Officers	Delegation of powers, authority for approval and limits thereof on such delegation or authority, in relation to procurement of goods and services available on GeM, shall be same as for regular purchase, on stores matters, including the requirement of tender committee as per extant delegation.	No Change
10	Modes of Procurement through GeM by Stores officers	Government e-Marketplace (GeM). Government of India has established the Government e-Marketplace (GeM) for common use Goods and Services. GeM SPV will ensure adequate publicity	Government e-Marketplace (GeM). Government of India has established the Government e-Marketplace (GeM) for common use Goods and Services. GeM SPV will ensure adequate publicity

	including periodic advertisement of the items to be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. The credentials of suppliers on GeM shall be certified by GeM SPV. The procuring authorities will certify the reasonability of rates. The GeM portal shall be utilized by the Government buyers for direct online purchases as under - Up to Rs. 25,000/- through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period. Note: In case of automobiles, procurement under this sub-rule is permitted without any ceiling limit. - Above Rs 25,000/- and up to Rs. 5,00,000/- through the GeM Seller having lowest price amongst the available sellers, of at least three different manufacturers, on GeM, meeting the requisite quality, specification and delivery period. The tools for online bidding and online reverse auction available on GeM can be used by the Buyer even for procurements less than Rs. 5,00,000/-. - Above, Rs.5,00,000/- through the supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM.	including periodic advertisement of the items to be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. The credentials of suppliers on GeM shall be certified by GeM SPV. The procuring authorities will certify the reasonability of rates. The GeM portal shall be utilized by the Government buyers for direct online purchases as under - Up to Rs. 50,000/- through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period. Note: In case of automobiles, procurement under this sub-rule is permitted without any ceiling limit. - Above Rs 50,000/- and up to Rs. 10,00,000/- through the GeM Seller having lowest price amongst the available sellers, of at least three different manufacturers, on GeM, meeting the requisite quality, specification and delivery period. The tools for online bidding and online reverse auction available on GeM can be used by the Buyer even for procurements less than Rs. 10,00,000/-. - Above, Rs.10,00,000/- through the supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM. (Amendment to Rule 149 of General Financial Rules, 2017 by Ministry of Finance vide OM No. 1/3/2024-PPD dated 10/07/2024.)
11	Placement of supply order against DGS&D rate/running contract.	Deleted as DGS&D does not exist anymore.

12.	Direct procurement of stores by PCMM for which DGS&D has entered into rate/running contract, if stores are required urgently or can be more conveniently obtained locally or from nearer station.	Deleted as DGS&D does not exist anymore.	
13	Acceptance of deviation from IRS conditions of contract without prior financial concurrence.	1. In direct acceptance case - one level higher than normal powers of acceptance but not below the level of JA Grade. 2. In TC case- normal power of acceptance of tender. 3. Field Stores officers and their accepting authorities will exercise same powers as their HQ counterparts upto their own powers of acceptance (for both 1. and 2.)	No Change
14	Power of Divisional Stores Officers and Depot Stores Officers for purchase of items through normal mode of tenders (Open, Limited, Bulletin and Single tenders) in terms of Para 328-S of Stores Code Vol.1	Covered in para 3 and 4 above, hence deleted	
15	Powers of Divisional Stores and Depot Stores Officers for placement of supply orders against DGS&D rate contracts.	Deleted as DGS&D does not exist anymore.	
16.	JAG level Tender Committee member in case of single SAG officer. (For HQ only)	1. In case of only one SAG Finance Officer, JAG level Finance officer will be member of Tender Committee upto Rs. 120 crs. 2. In case of only one SAG Stores officer, JAG level stores officer will be member of Tender Committee upto Rs. 120 crs. 3. In case of only one SAG Level Officer in User Department, JAG level officer of user department will be member of Tender Committee upto Rs.120 crores.	Covered in Note 8 of para 4 above, hence deleted

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17	Old Paragraph Urgency certification in case of receipt of a single quotation against limited tender if prices are found to be reasonable.	1. JAG* level officer for all purchase upto Rs.8 lakh 2. SAG* level officer for purchase above Rs.8 lakh *urgency certificate by officer of stores department for stock items and officer of indenting department for non-stock items.	Deleted as replaced by new Para 17.
17	New Paragraph added Acceptance of Single Offer: Against Open/ Advertised or limited tender where only single offer (only one responsive bid) has been received.	As per rule 173(xxi) of GFR 2017, detailed vide Railway Board letter No. 2021/RS(G)/779/8 dated 04/03/2022; when a limited or open tender results in only one effective offer, it shall be treated as a single tender contract. In this regard, it has been decided that: Case of Open/ Advertised Tender Whenever an open tender results in only one effective offer, powers to deal such cases would be with the Tender Accepting Authority as per the delegation of power as issued from time to time for direct acceptance of tenders/ through constitution/ composition of tender committee (as the case may be) provided following conditions are satisfied and recorded by TC/ Accepting Authority- (i) The procurement was satisfactorily advertised and sufficient time was given for submission of bids; (ii) The qualification criteria were not unduly restrictive; and (iii) Prices are reasonable in comparison to market values. Case of Limited Tender Whenever a limited tender results in only one effective offer, powers to deal such cases would be with the Tender Accepting Authority as per the delegation of power as issued from time to time for direct acceptance of tenders/ through constitution/ composition of tender committee (as the case may be) provided following conditions are satisfied and recorded by TC/ Accepting Authority- (i) The procurement was satisfactorily advertised (the term 'satisfactorily advertised' in case of limited tender shall mean that the sources of supply are definitely known and possibility of fresh source(s) beyond those being tapped is remote) and sufficient time was given for submission of bids; OR Urgency is certificated by JAG/SG* level officer for purchase upto Rs. 10 lakh and minimum SAG* level officer for purchase above Rs. 10 lakh. *certification shall be by officer of stores department for	

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		stock items and officer of indenting department for non-stock items. (ii) The qualification criteria were not unduly restrictive; and (iii) Prices are reasonable in comparison to market values.	
18	Local purchase of items of small value both stock and non-stock	Upto Rs. 1 lakh per case. However powers for local purchase on single quotation basis upto Rs.25,000/- each item. Sr CDO/CDO, not having attached Stores Officer, are authorized to exercise analogous powers equal to Stores Officers of equivalent rank to procure non-stock/ stock (when out of stock) Passenger Necessity items in emergency. Branch Officers, in Divisions, not having attached Stores Officer, are authorized to exercise analogous powers equal to Stores Officers of equivalent rank to procure non-stock/ stock (when out of stock) Safety items in emergency.	Upto Rs. 1 lakh per case. However powers for local purchase on single quotation basis upto Rs.50,000/- each item. Sr CDO/CDO, not having attached Stores Officer, are authorized to exercise analogous powers equal to Stores Officers of equivalent rank to procure non-stock/ stock (when out of stock) Passenger Necessity items in emergency. Branch Officers, in Divisions, not having attached Stores Officer, are authorized to exercise analogous powers equal to Stores Officers of equivalent rank to procure non-stock/ stock (when out of stock) Safety items in emergency. (Amendment to Rule 154 of General Financial Rules, 2017 by Ministry of Finance vide OM No. 1/3/2024-PPD dated 10/07/2024.)
19	Hiring of material handling equipment, like forklifter, hoe, crane, earth mover, etc. by depot officers.	1. Dy. CMM/Depot upto Rs. 50,000/- per case with monthly limit of Rs. 5 lakhs. 2. SMM (Depot-Independent Incharge) upto Rs.25,000/- per case with monthly limit of Rs. 2.5 lakh 3. AMM (Depot – Independent incharge) upto Rs.15000 per case with monthly ceiling limit of Rs. 1.5 Lakh	No Change

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		Hiring of material handling equipment should be considered only if the existing facilities and equipment are considered to be inadequate.	
20	Placement of purchase orders on other railway units by depot/divisional officers for material assistance.	Stores Depot Officers - "Full powers on book rate"	Stores Depot/Divisional/Field Officers - "Full powers on book rate"
21.	To accept single Tender purchase from Stock yards/buffer imports of M/s SAIL, TISCO, IISCO, RINL in respect of Steel items and to make 100% payment in advance to them.	PCMM - 10crs. CMM- 5crs. Dy CMM – 45 Lakhs These powers, including 100% advance payment, require no tender committee or finance concurrence.	No Change
22	To invite all types of global tenders.	PCMM: full powers upto his power of acceptance without finance concurrence and without the essentiality of import being certified by the user department.	Covered in Para 5.1 above, hence deleted
23	Release of FE and payment through letter of credit/TT.	PCMM/CMM- upto their power of acceptance.	No Change
24	Signing of PAC	JS – upto Rs. 75,000/- SS– upto Rs. 2 lakh JAG/SG- Upto Rs.15 lakh SAG - upto Rs. 25 lakh PHOD/CHOD- Above Rs. 25 lakhs 1. Procurement of stores on proprietary basis completely eliminates competition and could lead to higher prices. The indenting authorities before indenting for proprietary articles and certifying them so,	No Change

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		should therefore fully satisfy themselves that no acceptable substitutes are available. 2. The proprietary articles should not be accepted by Purchase Officer as a matter of course and indenting officer should be advised to carefully evaluate the merits before signing such a certificate.	
25.	Purchase of oils and lubricants marketed by Public Sector Undertakings on single tender basis.	PCMM- upto Rs. 10crs. and CMM- upto Rs. 5crs. in each case with finance concurrence and to make 100% advance payment to the firms without going into the formalities of tender committee's examination. Limited Tender to be called in place of Single Tender in case prices are not government administered. Finance concurrence not required for calling of Limited Tender.	No Change
26	Invitation of Single Tender for proprietary items where it has been possible to certify that a similar article, which could be used in lieu is not manufactured/sold by any other firm. (PAC 6'c' certified)	PCMM/CMM/Dy.CMM/ SMM/AMM- upto their level of acceptance. All Divisional and Depot Stores Officers: Upto the limit of their powers of purchase.	No Change
27	Invitation of single Tender for proprietary items where it has not been possible to certify that a similar article, which could be used in lieu, is not manufactured/sold by any other firm. (PAC 6 'a' certified)	PCMM- Rs. 15 lakhs CMM- Rs. 8 lakhs Dy.CMM- Rs. 5 lakhs SMM- Rs. 3 lakh AMM- Rs. 1 lakh All Divisional and Depot Stores Officers will exercise the same powers as their HQ counterparts for non-stock items only.	No Change

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28.	Invitation of Single Tender-Developmental items.	PCMM- Rs. 15 lakhs CMM- Rs. 8 lakhs Dy. CMM- Rs. 5 lakhs	No Change
29.	100% advance payment against proforma invoice with finance concurrence.	In direct acceptance cases- CMM- upto Rs. 15 lakhs PCMM- upto Rs.25 lakhs In TC cases- PCMM upto his powers of acceptance. DRMs in Divisions and CWMs in workshops upto the powers of acceptance of Divisional/ Depot Stores Officers for PAC 6 (c) certified items only. These powers to be exercised personally by DRM/CWM with concurrence of associate finance.	No Change
30.	Variation of Indian Railways Standard Conditions of Contract.	1. PCMM may waive without finance concurrence operation of clauses relating to 'Liquidated damages', 'Risk Purchases (including waiver of RP without imposing GD)' and 'Arbitration' appearing in the contract (value of contract upto Rs.15 lakhs) at the post contract stage in order to avoid disproportionate administrative expenditure in small recoveries. 2(a)For contracts above Rs. 15 lakhs, RP may be waived by PCMM/CMM in individual cases by imposing GD @ 10% of outstanding value of	PCMM may waive without finance concurrence operation of clauses relating to 'Liquidated damages' and 'Arbitration' appearing in the contract (value of contract upto Rs.15 lakhs) at the post contract stage in order to avoid disproportionate administrative expenditure in small recoveries. (Already changed vide Railway Board letter No. 2004/RS(G)/779/11 Pt. dated 23/12/2019.)

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		contract without Finance concurrence. 2(b) For contracts above Rs. 15 lakhs, RP may be waived by PCMM/CMM in individual cases without imposing GD with finance concurrence. Note1: The above decision to waive RP should be taken before floating of the fresh tender. Further to the extent SD has been taken {say of value 'A' (which is less than 10% value of contract)}, in such cases, the GD will be leviable for the difference amount i.e. GD leviable (say 'B') will be equal to 10% of outstanding value of contract minus the value of SD submitted (A). In such cases, SD amount 'A' shall be forfeited and the GD amount 'B' shall be recovered from the firm.	
31.	To write off loss due to risk purchase, general damages, liquidated damages.	PCMM- upto Rs.1.5 lakhs CMM- upto Rs.75,000/- Dy.CMM- upto Rs. 40,000 Field Stores officers and their accepting authorities (accepting authorities of TC where the stores field officer is the convener) will exercise the same power as their HQ counterpart. These powers should be exercised with utmost care only and	No Change

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		only when all other modes of recovery except through arbitration and legal action have been exhausted. Suitable administrative action should be taken against defaulting firms.	
32.	Acceptance of stores dispatched after the expiry of delivery period by the consignee subject to conditions as stipulated in Board's letter No. 73/RS(G)/779/59 dated 27/02/1980.	a. Delay upto 6 months for order valued upto Rs. 8 lakhs. b. Delay upto 21 days for orders valued between Rs. 8 lakhs to Rs. 15 lakhs provided the initial delivery period does not exceed 6 months.* For all other orders, valued over Rs. 15 lakhs prior extension of delivery period from the purchase office will be necessary (*subject to condition stipulated in Board's letter No. 73/RS(G)/779/59 dated 27/02/1980.)	No Change Condition stipulated in Board's letter No. 73/RS(G)/779/59 dated 27/02/1980 are re-iterated below: This time limit is not to be allowed in respect of the following categories of contracts/orders: (i) Contracts placed against urgent, operational express and works programme indents. (ii) Contracts where higher prices have been paid for earlier delivery. (iii) Contracts for supply of stores subject to severe market fluctuations. (iv) Contracts in which provision is made for recovery of pre-estimated damages. In respect of such contracts the purchase officer should specifically mention in the purchase order that the grant of extension of time limit of 6 months/21 days will not apply by inserting the following clause: "The authority available to the Depot Officer/Inspecting Officer/Consignee to extend the delivery period within 6 months/21 days of the contract delivery period will not apply in respect of this purchase order."
33	Acceptance of excess/short supply by depot officers without formal amendment to the contract.	Depot officers/Inspecting officers/District officers of the consuming departments are authorized to accept	No Change

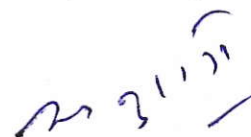
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	deliveries short or in excess up to 5% of the total value of the contract or Rs. 8 lakh whichever is less, provided as a result thereof the normal powers of purchase of the PCMM are not exceeded. No formal amendment of contract will be necessary in such cases and also in cases (other than those falling under Para. 711-S) where value of supplies short or in excess does not exceed Rs. 100/- irrespective of the percentage involved.	
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7. The delegation in this letter shall apply for all tenders opened on or after the date of issue of this letter.

8. This is issued with the concurrence of Finance Directorate of Ministry of Railways and approval of Railway Board (MTRS).



(Anurag Grover)
Joint Director Railway Stores (G)
Railway Board
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Tele-011-23047518

No. 2024/RS(G)/779/8

Dated: 22/11/2024.

1. PFAs, All Indian Railways & Production Units.
2. The ADAI (Railways), New Delhi.
3. The Directors of Audit, All Indian Railways.



For Member Finance
Railway Board

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